

SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL DISTRICT

Date of Posting: Tuesday, September 29, 2015

Greenfield High School – ELAC Meeting

DATE: 09/30/2015	LOCATION: Student Union
STARTING TIME: 6:30 PM	PROPOSED ENDING TIME: 8:00 PM

ITEM #	AGENDA ITEM	ACTION REQUIRED	RESPONSIBLE PERSON(S)	TIME LIMIT
1.0	Call the meeting to order.	None <i>(no motion required)</i>	Chairperson	1 minute
2.0	Roll call	None <i>(check for quorum – 51%)</i>	Secretary	1 minute
3.0	Changes/additions to the agenda	Approval/modifications of the agenda <i>(changes made by unanimous vote only)</i>	Chairperson	2 minutes
4.0	Last meeting's minutes	Reading/approval of minutes <i>(as read or as corrected)</i>	Secretary	5 minutes
5.0	Public Comment	Under the Open Meetings Law, no action related to public comment may be acted upon at the meeting. Issues raised at this meeting may be scheduled for another SSC meeting <i>(might want to post a maximum number of minutes each person may address the council)</i>	Chairperson	0-10 minutes
6.0	Election of New Members	Election of members for the remainder of the 2015-16 school year.	Chairperson	10 minutes
6.0.1	ELAC Training of Responsibilities	ELAC Training for all members.	Chairperson	30 minutes
6.0.2	ELAC Calendar	Pick dates and times for all ELAC meeting for the 2015-16 school year.	Chairperson	5 minutes
7.0	Needs Assessment	Discuss the needs of the school and EL's to create an action plan.	Chairperson	15-20 minutes
8.0	Unfinished Business <i>(include Item Title/Description)</i>	Any issue not concluded, postponed or tabled during prior meeting.	Chairperson/Principal	0-10 minutes
9.0	New Business <i>(include Item Title/Description)</i>	Any new issues.	Chairperson/Other	0-10 minutes
10.0	Adjournment	Approval to adjourn meeting.	Chairperson	1 minute